



Bois Forte Reservation Housing Department

5344 Lakeshore Drive • Nett Lake, Minnesota 55772
218-757-3253 • Fax 218-757-3254



Time to Register for the Elder & Disabled Maintenance Program!

It's that time of year again to register for the Elder & Disabled Maintenance Program. I have included a Registration Form for you to complete and return to Kathleen Adams, Housing's Administrative Assistant, no later than November 15, 2017. There is also information on the program itself for you to keep for future reference.

You can call the Housing office at 218-757-3253 to request a work order to repair need at your residence. If you have access to the internet, you can also submit repair requests online at: www.boisfortehousing.com

1. Click on the Maintenance tab at the top of the page.



2. Scroll to the bottom of the Maintenance page and fill in the information requested. Once completed, click "submit" and it will generate a request to the Housing office. For requests to be served, they must eligible activities as identified in the Elder & Disabled Maintenance Policy.

Please feel free to contact me if you have any questions or need additional information.

Sincerely,

Dani Pieratos



This institution is an equal opportunity provider and employer.

Office manager
(218)757-3253
Bois Forte Reservation Housing Department

Enclosure

Bois Forte Elder & Disabled Maintenance Program

REGISTRATION INFORMATION

"The purpose of the Bois Forte Tribal Government's Elder and Disabled Maintenance Program is to provide and maintain a safe and healthy living environment for elder and disabled Band members living within our reservation boundaries. Services offered: snow removal, lawn mowing, minor plumbing repairs, minor electrical repairs, installing handicap accessible ramps, and hauling, cutting, and piling wood when wood is the primary heating fuel."

By policy, all current and interested participants must register annually between October 1st and October 31st. Call Housing at 218-757-3253 for a registration form.

Eligibility requirements are:

*Enrolled Bois Forte Band member *Elder, at least 55 years of age, or Person with documented disability.

*Private homeowner of a residence located on the Bois Forte Reservation, *must be able to show proof upon request.*

*The private on-reservation home must be the registering person's primary residence.

*Participants are required to register yearly.

KEEP THIS PAGE FOR YOUR REFERENCE

The purpose of the Bois Forte Tribal Government's Elder and Disabled Maintenance Program is to provide and maintain a safe and healthy living environment for elder and disabled Band members residing within our reservation boundaries. It is operated by the Bois Forte Housing Department. The budget for this program is limited. Because of this, you must meet eligibility requirements and register yearly between October 1st and October 31st in order to receive services allowable under the Elder and Disabled Maintenance Policy. In situations where unanticipated emergency services or repairs are needed, you are allowed to register at any time even outside of the regular October registration period.

The **eligibility requirements** are the following:

- *Enrolled Bois Forte Band member
- *Elder, at least 55 years of age, or Person with documented disability
- *Private homeowner of a residence located on the Bois Forte Reservation, *must be able to show proof upon request*
- *The private on-reservation home must be the registering person's primary residence
- *Participants are required to register yearly.

The **allowable services** are:

- *Snow removal from driveways, sidewalks, roofs (as necessary), as well as to propane tanks
- *Mowing lawns
- *Minor plumbing issues – installing appliances, repair of water leaks, etc.
- *Minor electrical issues – fixing/repairing outlets, light fixtures, etc.
- *Installing handicap accessible ramps (see the Elder Maintenance Policy for more information)
- *Hauling, cutting, and piling wood (when wood is the primary heating fuel)

All maintenance requests must come through the Housing Office. Once enrolled in the program, it is the participant's responsibility, or their designated representative's, to contact Housing's Administrative Assistant at (218) 757-3253 or (218) 757-3261 during normal business hours (Mon.-Fri. 8:00 AM to 4:30 PM) to make the request. After which, the Elder Maintenance Worker will complete repairs on a first come, first serve basis, with priority given to emergency situations i.e. broken water lines, or a furnace not working during Winter.

