



ATTN: Lori Astleford  
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### *Application for Employment*

Qualified applicants are considered for all positions without discrimination based upon race, color, national origin, religion, sex, sexual orientation, marital status, or the presence of a non-job related medical condition or handicap.

**\*Indian Preference Will Apply in the event of equally qualified candidates\***

**(PLEASE PRINT)**

Position Applied for \_\_\_\_\_ Date of Application \_\_\_\_\_

Name \_\_\_\_\_ Social Security Number \_\_\_\_/\_\_\_\_/\_\_\_\_  
Last First Middle Other

Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone Number \_\_\_\_\_/\_\_\_\_\_  
home mobile Are you enrolled? \_\_\_\_\_ Yes \_\_\_\_\_ No  
(Attach proof of tribal enrollment)

Driver's License Number \_\_\_\_\_ State \_\_\_\_\_

On what date would you be available for work? \_\_\_\_\_

Will you travel if the job requires it? \_\_\_\_\_ Yes \_\_\_\_\_ No

May we contact your present employer? \_\_\_\_\_ Yes \_\_\_\_\_ No

May we contact your past employers? \_\_\_\_\_ Yes \_\_\_\_\_ No

Have you ever be convicted of a felony? \_\_\_\_\_ Yes \_\_\_\_\_ No

Have you ever been convicted of an offense in  
Tribal Court other than traffic offense(s)? \_\_\_\_\_ Yes \_\_\_\_\_ No

Do you have any pending criminal charges and/or arrests  
for which the possibility of criminal prosecution exists? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, please explain \_\_\_\_\_

**EMPLOYMENT EXPERIENCE**

Start with your present or last job. Include military service assignments. Attach a separate sheet of paper if more space is needed. Experience is an important part of the selection process and failure to complete this section may result in disqualification or non-selection.

Employer _____	Job Title _____
Address _____	Supervisor _____
Dates Employed _____ to _____	Hourly Rate or Salary _____
Reason for Leaving _____	
Detailed description of duties _____	
_____	
Employer _____	Job Title _____
Address _____	Supervisor _____
Dates Employed _____ to _____	Hourly Rate or Salary _____
Reason for Leaving _____	
Detailed description of duties _____	
_____	
Employer _____	Job Title _____
Address _____	Supervisor _____
Dates Employed _____ to _____	Hourly Rate or Salary _____
Reason for Leaving _____	
Detailed description of duties _____	
_____	

**EDUCATION**

	Name and Address of School	Circle Last Year Completed			Graduated	Degree	Major
		10	11	12			
High School or GED							
		GED					
College							
		1	2	3	4	5	6
Other							

**REFERENCES (Please include street, city, state & zip code)**

**Name & Address**

**Telephone**

**Relationship and Years Known**

	( ) ____ - _____	
	( ) ____ - _____	
	( ) ____ - _____	

Describe any specialized education, training, apprenticeship, extracurricular activities, including other languages spoken.

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State any additional information you feel may be helpful to us in considering your application, including volunteer activities.

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**SIGNATURE, CERTIFICATION, AND RELEASE OF INFORMATION**

- I understand that acceptance of employment does not create a contractual obligation upon the employer and that this employment relationship is considered “at will.”
- I certify that the answers given herein are true and complete to the best of my knowledge and also understand that providing false, misleading, or incomplete information in this application may result in my disqualification or discharge from employment.
- I further authorize any former employer and any government agency to release information about me to Northern Eagle Federal Credit Union upon request and upon presentation of a copy of this signed release. This release is valid for one (1) year after the date of my signature hereon.
- I understand that, if hired, I am required to abide by all policies, rules, and regulations of the Northern Eagle Federal Credit Union.

Date \_\_\_\_\_ Signature of Applicant \_\_\_\_\_

**BE SURE TO INCLUDE ATTACHMENTS**