

Bii-Zin-Da-De-Dah (Listening to One Another) Job Announcement

On-Call Part-Time Field Staff

Salary: \$13.00 – \$16.00/hour (based on experience and education)

Open Date: April 1, 2017

Close: May 1, 2017

Job Summary: Field staff will meet participants in person to individually administer surveys to parents and youth in community and home settings. Staff may also be asked to assist with a 14-week family based intervention program. Work will take place on or near the Bois Forte Reservation. Field staff will assist with scheduling and managing data collection, following data protocols, assisting with data collection and processing, and providing general assistance with other research related tasks.

Qualifications:

- Must be reliable, organized, dependable, and able to work as a team member.
- Must be able to communicate effectively with Ojibwe youth and their parents.
- Must have and maintain a valid driver's license, vehicle insurance, and reliable transportation.
- Must be familiar with principals of community work and engagement.
- Must have previous experience working with children and families.
- Must have reliable home access to a computer, internet, and email for communication with UNL staff.
- Must have reliable and consistent access to a phone for communication with study participants.
- Must know the principles of confidentiality.
- Experience with research such as recruitment, interviewing, and confidentiality preferred.
- Preferably a band member and must comply with Bois Forte alcohol and drug policy.

Duties:

- Position will require approximately 10-20 hours a week, mostly evenings and weekends with the possibility of more hours depending on performance and project needs.
- The position may require employees to be able to lift survey packets (weighing up to 15lbs).
- Employment is expected to last six to nine months assuming satisfactory work. The position may be extended with work later in the year.
- Field staff must attend mandatory in-person and remote trainings that may be held separately for tasks such as recruitment, interviewing, facilitating, and booster training sessions.
- Field staff must attend mandatory weekly team meetings.
- Regular travel will be required.

OFFICAL BACKGROUND CHECKS WILL BE MADE ON ALL APPLICANTS

This Project is administered by the University of Nebraska – Lincoln. If you are selected you will be considered an employee of the University. In addition to wages, interviewers will also be reimbursed for mileage.

For more information about the position please contact our Onsite Regional Coordinator, Cindy McDougall at (218)375-3890. To apply, please email a letter of interest and resume to: cmcdougall2@unl.edu.