

REQUEST FOR PROPOSALS

November 27, 2018

The Bois Forte Band of Chippewa is soliciting proposals from qualified, licensed attorneys to provide prosecutorial services to the Band's tribal court. The Band expects to select one individual to serve as the Band's Prosecutor.

The prosecutor provides services related to alleged violations of the Band's Criminal Code, including traffic offenses, juvenile matters, and child protection matters. The prosecutor participates in arraignments, bail hearings, evidentiary hearings and both bench and jury trials. The prosecutor is expected to work closely with the Bois Forte Police Department and other law enforcement agencies and to conduct necessary legal or factual research.

Currently, the Band's trial court hears cases two days per month. Other court dates are scheduled by the Chief Judge as necessary. Teleconference arraignments and other court matters are on an "as needed" basis.

Indian preference will apply in the selection process in accordance with the Band's procurement policies.

Applicants must meet the following minimum qualifications:

- a. Have graduated from an accredited law school and be admitted to the bar in any state;
- b. Have a minimum of three (3) years of experience practicing law, or a degree in criminal justice or similar relevant field and at least two years of law practice;
- c. Have a demonstrable knowledge of Indian and Federal law;
- d. Be familiar with the laws of the Bois Forte Band;
- e. Have never been convicted or pleaded guilty to any felony, nor been found guilty of any crime involving fraud or dishonesty or moral turpitude.

Demonstrable knowledge and experience with Tribal Courts is preferred, but not required.

To submit a proposal, send it by e-mail to Wendy Morrison Thompson at wenthompson@boisfortensn.gov or by mail to 12907 Palmquist Road, P.O. Box 25, Nett Lake, MN 55772.

The proposal should include

- a. A proposed rate or fee structure;
- b. A statement about the applicant's availability. It is anticipated that services will begin on January 21, 2019, and that some transitional planning and preparatory activities involving the current prosecutor will be necessary prior to that start date.
- c. A resume and a statement of qualifications; and
- d. A list of at least three professional references that may be contacted by the Band. It is preferred that the references include clients for whom similar work has been done within the past two year period. References shall include a complete address, contact name and telephone number.

Proposals must be received by 4:30 p.m. central time on Friday, December 14, 2018.