

Dear Band Member:

For this upcoming 2019 Bois Forte Per Capita year, I would like to send out some reminders about the upcoming Per Capita payment. Every year, the Bois Forte Accounting Department sends out address verifications.

Address updates are always due by July 31st.

The following information is taken from the July 7, 2017 Per Capita Policy:

- CHAPTER 1: GENERAL INFORMATION:
 - GARNISHMENTS
 - All Per Capita payments are subject to garnishment if any money is owed to the Bois Forte Tribal Government, its entities and the Northern Eagle Credit Union.
 - Please refer to the Policy for Deductions from the Per Capita Payments to Bois Forte Band Members.
- CHAPTER 2: PER CAPITA PROCEDURES
 - ANNUAL ENROLLMENT DETERMINATION
 - A. Per capita payments are issued to all eligible Band Members enrolled as of March 31st of that year. New enrollees after March 31st will not be eligible for that year's payment. They will begin accruing or receiving per capita payments the following year.
 - B. Furthermore, to receive per capita payments, eligible Band Members must be living as of August 1st. If the Band Member passes before August 1st, their estate will not be able to receive their per capita payments. However, if they become deceased after August 1st, their per capita payment will be disbursed to their estate accordingly.
 - SECTION 2: ADDRESS AND NAME CHANGES
 - B. Address Changes
 1. To notify the Band of the address change, Band Members must fill out the Address Update Form, which can be picked up at the tribal offices or found online at www.boisforte.com and downloaded from the Enrollment page.
 2. Address changes will not be accepted by fax, email or telephone.
 3. Address changes must be sent by US Mail or can be hand delivered.
 4. Address changes are required to be in writing. The following must be included if Band Members are not using the prescribed form, full name including maiden name, date of birth, current address, signature and date.
 5. If the Band Member is incarcerated at the time of per capita disbursement, the Band Member will need to include the OID (Offender Identification Number) on the address change. If the OID number is not of the address update, proper delivery of the per capita payment is not guaranteed and may result in the payment being sent back to the tribal office.

